

222 Islington Avenue, Unit 8, Toronto, ON M8V 3W7 416.531.2591 ian@iandrummondcollection.com

Rental Contact Information

Production Dates: to	Working Title:	
Production Company:		
How should invoices be addressed:		
Production Manager:	Name	Phone and Emai
Accountant:	Name	Phone and Emai
Costume Designer/Stylist:	Name	Phone and Emai
Assistant Costume Designer:	Name	Phone and Emai
Wardrobe Supervisor/Coordinator:	Name	Phone and Emai
Share Invoices/Dropbox Photos to:		



Ontario Terms & Conditions

Production renta Initial payment: Payment terms:	30% (the spec fee) prior		vire, EFT, cheque. es are payable upon receipt.
Full payment:	IDC reserves the option t	o request the full	payment prior to releasing the rental.
Spec fee:	30%	Spec period:	2 business days
Extended Renta	l: After 12 weeks the re	ntal fee will be p	prorated at 33% per month.
Pulling, photograms Security Deposi	t: \$1000	hour, 1 hour mi	
Any missing items All goods must be Dry cleaning is the Minor, reversible Major alterations \$50/hr fee applie No breakdown or Missing inventory	n of the rentals hanger / m s / inventory number discre e returned in the same or b e responsibility of the prod alterations are permitted. must have prior authoriza s to reverse alterations or r	epancies / unnote etter condition. uction. i.e. hems, waist antion. epair damages. authorization. dentification label	Is subject to a replacement cost of \$15 each.
collection has been rental resources in costume department. There is no replace	ollection Inc. understands to en refined and edited to be n North America. When re nent to achieve a fair trade tement for one of a kind vir	ecome known by centals unexpected . ntage but equally	of true vintage clothing. Over the past 25+ years this costume designers worldwide as one of the best boutique dly deteriorate we understand. We will work with the interesting / wearable pieces will be considered first by IDC. Sh replacement value set at 10 times the rental value.
Name (printed I	egibly/typed)		

Signature (applies to all and future rentals for the production period)